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SERGEANT SPLATTER'S

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BAF 3 M ACCOUNTING PROJECTI
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## BAF3M Accounting Project 1

In the following project, you will be the sole proprietor of a business. This business can be of your choosing, but it must be a service business.

Your project deliverable will consist of 5 parts, and it can be emailed to (not shared with) MrAlexanderCHSS@hotmail.com (Please include all files and have the subject line read 'Project 1')

## The Project

## Part 1

A title page:
You may take creative license here. Using Photoshop or another graphics / paint program, create a title page that shows the name of your company and its main business activities. It should take up an $81 / 2 \times 11 \mathrm{inch}$ area. It should also include your name, the date, and the title of the project.

## Part 2

An opening Balance Sheet:
Create an opening Balance Sheet (in an electronic spreadsheet please) for your business. It must contain the following accounts. (It may also contain more, if you would like.)

Equipment
Business Vehicle
Bank Loan
Cash

Accounts Receivable: J. Seinfeld
Accounts Receivable: D. Duck
Accounts Payable: S. Morgenstern
Your_Name, Capital

You may format it as you wish, and you may choose the opening balances for each of the accounts. (Remember too, if you use formulas, it will make updating your balance sheet much easier!)

## Part 3

Transactions:
Create and list ten transactions for your business. - Your transactions must affect each of the given accounts at least once. Be as creative as you would like, and don't be afraid to make some of your transactions affect more that just two accounts.

## Part 4

Transaction Analysis Sheet:
Again, using a spreadsheet and the appropriate formulas (I insist you use formulas here.....), create a Transaction Analysis Sheet for the transactions in your business. Show calculations for Total Assets, Liabilities, and Equity at the bottom.

## Part 5

Ending Balance Sheet:
Using the information from your Transaction Analysis, create the ending Balance Sheet for your business.

Rubric (Opening Balance Sheet)

| Level | Assets | Liabilities | Owner's Equity | Format |
| :---: | :---: | :---: | :---: | :---: |
| 4 | Assets list is complete and free of mathematical errors | Liabilities list is complete and free of mathematical errors | Owner's Equity section is complete and free of mathematical errors | Complete use of formulas, complex use of colours and fonts. |
| 3 | Assets list is missing 1 account but free of mathematical errors | Liabilities list is missing 1 account but free of mathematical errors | Owner's Equity section is mostly complete and free of mathematical errors | Satisfactory use of formulas, colours and fonts. |
| 2 | Asset list is missing 2 accounts and has 1 mathematical error | Liabilities list is missing 2 accounts and has 1 mathematical error | Owner's Equity section is mostly complete but not free of mathematical errors | Limited use of formulas, colours and fonts. |
| 1 | Asset list is missing 2 or more accounts and has mathematical errors | Liabilities list is missing 2 or more accounts and has mathematical errors | Owner's Equity section is mostly incomplete and not free of mathematical errors | Hardly any use of formulas, colours and fonts. |

Rubric (Ending Balance Sheet)

| Level | Assets | Liabilities | Owner's Equity | Format |
| :---: | :--- | :--- | :--- | :--- |
| 4 | Assets list is <br> complete and free of <br> mathematical errors | Liabilities list is <br> complete and free of <br> mathematical errors | Owner's Equity <br> section is complete <br> and free of <br> mathematical errors | Complete use of <br> formulas, complex <br> use of colours and <br> fonts. |
| 3 | Assets list is missing <br> 1 account but free of <br> mathematical errors | Liabilities list is <br> missing 1 account <br> but free of <br> mathematical errors | Owner's Equity <br> section is mostly <br> complete and free of <br> mathematical errors | Satisfactory use of <br> formulas, colours <br> and fonts. |
| 2 | Asset list is missing <br> 2 accounts and has <br> 1 mathematical error | Liabilities list is <br> missing 2 accounts <br> and has 1 <br> mathematical error | Owner's Equity <br> section is mostly <br> complete but not free <br> of mathematical <br> errors | Limited use of <br> formulas, colours <br> and fonts. |
| 1 | Asset list is missing <br> 2 or more accounts <br> and has <br> mathematical errors | Liabilities list is <br> missing 2 or more <br> accounts and has <br> mathematical errors | section is mostly <br> incomplete and not <br> free of mathematical <br> errors | Hardly any use of <br> formulas, colours <br> and fonts. |

Title Page: Fantastic! Pretty decent. Passable. Lots to be done. Incomplete.
Transaction
Analysis
Feedback:

